

***** IMPORTANT *****

Effective Immediately

SPECIAL PHARMACEUTICAL BENEFITS PROGRAM (SPBP)

APPLICATION PROCESSING INFORMATION

PLEASE READ

Please distribute this message to all respective groups.

PLEASE NOTE: SPBP'S NEW MAILING ADDRESS & FAX NUMBER FOR APPLICATION PROCESSING.

Effective **2/1/11** SPBP eligibility processing has been shifted to the vendor who has been responsible for processing our Annual Recertification's.

Please mail **all applications** to the following mailing address:

**Commonwealth of Pennsylvania
Department of Public Welfare
Special Pharmaceutical Benefits Program
PO Box 8808
Harrisburg, PA 17105-9920**

Applications and supporting documents are acceptable via fax. Fax legible documents to: **(717) 651-3608**

NOTE: SPBP still requires a minimum of **3 business days** to process all applications. Please allow 3 business days before calling for a status update on applications submitted. Approved applicants will receive a phone call to verify acceptance and provide the SP# at the time of approval. An approval letter containing an SPBP Identification card and introductory information will also be mailed the same day the application is approved.

SPBP staff will continue to address questions and concerns via the SPBP Customer Service Line Monday through Friday 8:00 a.m. to 4:30 p.m. Please call toll free **1-800-922-9384** for questions/concerns regarding program eligibility, benefits or application & recertification processes. You may also contact SPBP by email at: spbp@state.pa.us

Thank you for your attention to this very important message.