

## REQUEST FOR AIDS LAW PROJECT TRAINING

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

### **Request for Speaking:**

Topic: \_\_\_\_\_

Proposed Date(s): \_\_\_\_\_

Location: \_\_\_\_\_

Number of Audience: \_\_\_\_\_

Members of Audience: \_\_\_\_\_  
(e.g., social worker)

Proposed Handouts: \_\_\_\_\_

Will they copy handouts? \_\_\_\_\_

If so, date when copies are due: \_\_\_\_\_

Honorarium: \_\_\_\_\_  
(usual rate \$250/hr)

Travel Reimbursement: \_\_\_\_\_  
(\$.56/mile plus tolls)

Other Comments: \_\_\_\_\_

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